

Title: Outstanding Community Engagement Award

Purpose: The Outstanding Community Engagement Award serves as recognition for engagement with local, regional, national, or international communities. The award honors a faculty member who has demonstrated a commitment to and leadership in advancing KSU's commitment to community engagement. The award recognizes exemplary contributions that reflect KSU's commitment to community engagement, service to local, regional, national, or international communities, or effectiveness as teacher or researcher in the area of community engagement.

Eligibility: Any full-time teaching faculty with an earned terminal degree (or equivalent) and a minimum of 5 years of service at KSU with a total of 10 years of higher education experience is eligible to apply for the award. Administrators with faculty rank are ineligible for faculty awards (i.e., receiving a Contract for Faculty Ranked Administrators). In other words, only faculty members who have been issued a fiscal or academic year Tenured Personnel or Non-Tenured Personnel contract are eligible for this award. Award winners are eligible to reapply once every 5 years. The award recipient must be under contract at KSU when the award is presented.

Award Amount: Each award consists of \$5,000 and a plaque.

Number and Frequency of Awards: One award may be presented annually. However, if there is a lack of outstanding candidates, an award may not be granted.

Award Criteria: The candidate must demonstrate a sustained record of outstanding community engagement at one or more of the following unranked levels: local, regional, national or international.

The Carnegie Foundation has classified Kennesaw State as a Community Engaged institution and provides the following definition of community engagement:

Community engagement describes collaboration between institutions of higher education and their larger communities (local, regional/state, national, global) for the mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity.

The purpose of community engagement is the partnership of college and university knowledge and resources with those of the public and private sectors to enrich scholarship, research, and creative activity; enhance curriculum, teaching and learning; prepare educated, engaged citizens; strengthen democratic values and civic responsibility; address critical societal issues; and contribute to the public good.

“Community Engagement Classification,” <http://www.nerche.org/>

Evaluation Criteria: The Outstanding Community Engagement Award Selection Committee will rank applications according to the “Award Criteria” in terms of the demonstration of the nominee's productivity and degree of continued involvement, the scope of the work involved, and the impact or significance of the nominee's community engagement contributions.

The following are non-ranked examples of accomplishments that may be included as evidence:

- Substantial evidence that a commitment to community engagement, consonant with the KSU Office of Community Engagement vision, characterizes the work of the nominee;
- Impact and significance of community engagement and collaboration for exchange of knowledge in a context of partnership and reciprocity should be evident at the University and/or community, regional, national, or international levels;
- External awards and recognitions by local, national and international organizations for community engagement events;
- Inclusion of community engagement work in instruction and/or course development and improvement;
- Involvement in, and contributions to, related professional organizations at various levels;
- Leadership in developing community engagement;
- Publication of community engagement activity results in professional and refereed journals, conference proceedings, textbooks, electronic journals, etc.;
- Student involvement in faculty-led community engagement activities.

Application Requirements:

- A completed Cover Sheet (see below);
- A 3-5 page summary statement by the nominee highlighting his/her community engagement achievements in relation to the award criteria;
- The summary must be single spaced using 12 point Times New Roman font with one inch margins.
- A current curriculum vitae;
- Up to 5 documented exemplars of community engagement achievements, such as those listed above;
- A maximum of three external (outside KSU) letters in support of the nomination by people who are not affiliated with the university;
- All materials must be compiled into a single pdf document.

Application Deadline: Applications must be submitted via email to the Office of Faculty Affairs to Brian Wooten at bwooten@kennesaw.edu by March 13, 2017 – 5:00 pm.

Procedure: Nominations will be evaluated by a university committee including one member from each of the degree granting colleges. Because members serving on this committee may not be experts in the nominee's field, it is important that nominations be submitted in language understandable to faculty in other disciplines.

Due to the competitive nature of this award, multiple noteworthy applications may be reviewed in a given year. If not selected, nominees are encouraged to reapply the following year. Renewed applications may include the original packet of letters and documentation with updated information to document the previous year's community engagement accomplishments.

The honoree will be recognized at the University's annual Honors and Awards Ceremony at the beginning of Fall semester and agrees to be present if selected.

Questions: Contact Brian Wooten bwooten@kennesaw.edu

COVER SHEET – Outstanding Community Engagement Award

To be completed by the nominee:

Name of Applicant: _____

Date Submitted: _____

College: _____

Department: _____

To be completed by the Office of Community Engagement:

Eligibility Checklist:

- ⑥ The nominee is full-time teaching faculty, lecturer/senior lecturer, non-tenure track professorial ranked faculty, or clinical faculty.
- ⑥ The nominee has earned a masters or terminal degree (or equivalent).
- ⑥ The nominee has a minimum of 5 years of service at KSU and a minimum of 10 years total full-time higher education experience.
- ⑥ The nominee is not an administrator and has a fiscal or academic year Tenured Personnel, Non-Tenured Personnel or Non-Tenure Track Personnel contract.
- ⑥ The nominee has not earned this award in the past five years.