

Recommendation Form for the Award of Emeritus/Emerita Status
KENNESAW STATE UNIVERSITY

Instructions: Complete this form, include a one-page summary of the applicant's accomplishments and a current CV, and submit to the Department Chair/School Director of the faculty member's/ academic administrator's home department for actions noted below. See Section 4.2.5 of the KSU Faculty Handbook for the requirements associated with the awarding of emeritus status.

Nominee's Full Name: _____ Today's Date: _____

Department: _____

College: _____

Date of Retirement: _____

Rank and Title at time of Retirement: _____

Total Years of Service in the USG: _____

Total Years of Service at KSU: _____

Recommended Effective Date: _____

Support request to grant emeritus status:

	Yes	No	Signature and Printed Name	Date
Dept./School Committee				
Chair/Director				
Dean				
Provost				
President				

Return this completed form, summary letter, and current CV to the Office of Faculty Affairs, MD 0104, Kennesaw Hall Room 4402.

01July14