Recommendation Form for the Award of Emeritus/Emerita Status
KENNESAW STATE UNIVERSITY

Instructions: Complete this form, include a one-page summary of the applicant’s accomplishments and a current CV, and submit to the Department Chair/School Director of the faculty member’s/academic administrator’s home department for actions noted below. See Section 4.2.5 of the KSU Faculty Handbook for the requirements associated with the awarding of emeritus status.

Nominee’s Full Name: ______________________  Today’s Date: ________________

Department: ________________________________

College: __________________________________

Date of Retirement: ________________

Rank and Title at time of Retirement: ________________________________

Total Years of Service in the USG: ________________________________

Total Years of Service at KSU: ________________________________

Recommended Effective Date: ________________

Support request to grant emeritus status:

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Signature and Printed Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept./School Committee</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chair/Director</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dean</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provost</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>President</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Return this completed form, summary letter, and current CV to the Office of Faculty Affairs, MD 0104, Kennesaw Hall Room 4402.  01July14