

Worksheet for Evaluating the Portfolio of the Associate Professor
Developed by Marie N. Bremner, Chair University T&P/PTR Committee 1999-2000
Revised Fall 2016

Name _____ Department _____

___ Pre-Tenure Year Review ___ Elective Promotion to Full Professor
___ Elective/Required Tenure ___ Post Tenure Review

Does the candidate hold the acceptable terminal degree? _____

Does the candidate have graduate faculty status? _____

Current years of service in rank _____

1. Teaching, Supervision & Mentoring

- Maintains a record of highly effective teaching, supervision, and mentoring.
- Committed to continuous improvement as an effective teacher and facilitator of learning.
- Models instructional leadership and undertakes educational initiatives:
 - development of new courses and programs
 - course and program review, evaluation and reform
 - establishes new pedagogical strategies
 - internationalizing the curriculum
 - adapts instructional technology
 - develops advisement and mentoring systems
 - promotes applied learning
 - establishes internship opportunities for students advances service-learning
- Has the candidate established themselves as a highly effective teacher, supervisor & mentor?

Comments: _____

2. Scholarship & Creative Activity

- Has the candidate documented a strong record of highly productive scholarship & Creative Activity?
- If yes, do the scholarly/creative contributions involve review and recognition by others within and beyond the department, college, and university? During the review period, have the candidate’s contributions, leadership roles, and initiatives in the area of Scholarship & Creative Activity increased within and beyond the campus?

Comments: _____

3. Professional Service

- Has the candidate documented a strong record as a contributing member, coordinator, leader, and initiator:
 - On campus committees?
 - In campus or community initiatives?
 - In administrative positions?
 - In professional associations?

Comments: _____

Review Summary

In my professional judgment, the candidate's portfolio documents

- highly effective and accomplished performance in teaching, mentoring and supervision
- a strong record of highly productive contributions in their primary area of emphasis beyond teaching (either scholarship or service)
- an acceptable record of contribution in their second area of emphasis beyond teaching (either scholarship or service)

Pre-Tenure Year Review:

My professional assessment of the candidate's portfolio with respect to how he or she meets or does not meet the actual expectations for tenure indicates (cite specific suggestions in each area of review for maintaining and enhancing further preparations for a successful tenure review in the future):

Tenure:

In my professional judgment, I

- Recommend for tenure
- Do not recommend for tenure

Promotion:

In my professional judgment, the candidate's performance and accomplishments in teaching, scholarship and service has risen to achieve KSU's expectation for a beginning full professor and I

- Recommend for promotion
- Do not recommend for promotion

Post Tenure Review:

In my professional judgment, the candidate's portfolio documents

- Achieving Expectations
- Not Achieving Expectations